



BOARD OF DIRECTORS
May 23, 2019
Minutes

Attendees: Mr. Eric Smith, Board Chair, Ms. Andrea Betting, Ms. Catherine Wright, Ms. Jean Bandish, Mr. Dan Rodgers, Mr. Storm Doddy and Mr. Rob Cramp

Members Absent: Ms. Barb Loftus, Board Vice Chair, Ms. Ruth Long, Treasurer

Others in Attendance: Mr. Phil Scarpelli, CEO, Ms. Valerie Holmes, ED BFP, Ms. Laurie Anna DeGennaro, Board Liaison, Mr. James Carlson, Sr. Executive Administration, Mr. Kevin Maloney, Sr. Executive Strategy, Ms. Ashley Carraro, Sr. Executive Programs, Ms. Tracy Pellegrino, ED C.A.R.E.S., Brevard C.A.R.E.S., Dr. Patricia Nelliuss, Consultant, Mr. Eric Beck, Bouchard Insurance.

Mr. Smith opened the meeting, welcomed and thanked everyone for attending the May 23, 2019 Board of Directors meeting. He then asked all to state their names for the record.

Mr. Smith asked to adjust the Agenda to move Mr. Beck up in the agenda, then asked for the following motion:

Motion: Ms. Betting moved to approve the May 23, 2019 adjusted agenda. This was seconded by Mr. Cramp and the motion passed unanimously.

Mr. Smith reminded members that if anyone had a real or perceived conflict of interest to please complete the Conflict of Interest form (available at the meeting). None were submitted.

Motion: Mr. Cramp moved to approve the February 28, 2019 Board Meeting Minutes. This was seconded by Ms. Betting and the motion passed unanimously.

Motion: Ms. Betting moved to approve the March 15, 2019 Board Meeting Minutes. This was seconded by Ms. Bandish and the motion passed unanimously.

Ms. Catherine Wright arrived at 8:40

Motion: Mr. Cramp moved to approve the April 25, 2019 Board Meeting Minutes. This was seconded by Ms. Betting and the motion passed unanimously.

Motion: Mr. Cramp moved to approve the May 7, 2019 Board Meeting Minutes. This was seconded by Ms. Wright and the motion passed unanimously.

Consent Agenda Item:

Motion: Ms. Betting moved to approve the Board Data Report. This was seconded by Ms. Wright and the motion passed unanimously.

Bouchard Insurance

Mr. Eric Beck presented a high level PowerPoint overview of the insurance coverage for the policy renewal term July 1, 2019 – July 1, 2020 to include Property, Electronic Data Processing, Commercial/Automotive Liability, Prior Acts Liability, Cyber, Accident, Umbrella coverage, Crime, Management Liability and Foster Parent Liability for Brevard Family Partnership, Brevard C.A.R.E.S, Inc, and for the National Center for Innovation and Excellence, Inc. He then provided coverage terms and renewal values by location: Melbourne Office, Palm Bay Office, Central Care Center in Rockledge, C.A.R.E.S. site in Rockledge. Mr. Beck then reviewed the Premium Summary.

Mr. Beck provided a high level overview of Insurance coverage for Family Allies stating the coverage mirrors the aforementioned in addition to requiring higher Automobile liability coverage for staff who transport children.

CEO Board Report

Mr. Scarpelli welcomed Mr. Storm Doddy to the board of directors and reported as follows:

- He, Ms. Holmes Mr. Little and Ms. Brown presented the CARES replication model at the CWLA Conference in Washington, DC, where the turnout was so high, there was standing room only. The team had an opportunity to network with attendees from across the U.S. and the feedback was very promising for future prospecting.
- Florida Today conducted a 28 minute interview with Mr. Scarpelli and foster parent Jaime Russell to educate the community on the role and responsibilities of foster parents within our system of care.
- He and Ms. Holmes had an introductory meeting with the new Dependency Court Judge Jennifer Taylor. The Judge is open to streamlining communications and building a bond between child dependency and Child Legal Services.
- Mr. Scarpelli attended the FCC conference in Fort Meyers and had the opportunity to meet Secretary Chad Poppell. Discussions ensued regarding the insufficient funding to CBC's for prevention and diversion services. The secretary is open to working with CBC's; however, any requests must be cost neutral.
- The NCFIE has been awarded the Community Based Care Integrated Health grant for the replication of the ResWrap (Residential Wraparound) model in addition to a Hillsborough county funded CARES Replication model both with Eckerd Connects Community Alternatives. He will be meeting with Mr. Chris Card, Ms. Rebecca Kapusta and their system of care's leadership team to discuss our program contributions within their system of care.

BFP Executive Director Report

Ms. Holmes apprised the board of the following:

- The Foster Parent Picnic in honor of Foster Parent Appreciation Month was held at and sponsored by the Sun tree Baptist Church with 150 attendees.

- Brevard Public Schools continues to support BFP in foster parent recruitment efforts with the distribution and displaying of posters and flyers in a high traffic areas.
- She met with Ms. Betsy Farmer, the Director of Community Relations at Brevard County Housing Authority to discuss partnering with BFP on a new initiative that could potentially provide a twenty-five unit apartment complex to house young adults in extended foster care.
- BFP was awarded the Brevard County Criminal Justice Mental Health Substance Abuse Planning Grant to support adults who are dually served in the criminal justice, mental health, and/or substance abuse systems.
- BFP and the Family of Agencies are preparing for the Contract Oversight Unit visit scheduled for June 3-7. The Board interview is scheduled for Tuesday June 4 at 3:30pm in the Board Room.

ACTION ITEM: Ms. DeGennaro will send an Outlook invite to board members as reminder that the COU will interview board members on June 4 at 3:30 pm in the BFP Board room.

- Ms. Holmes ended by informing the members that the Space Coast Health Foundation plans to address dental for special needs children as part of their new Strategic Plan and may consider adding a mobile dental unit formally provided by the Brevard Health Alliance and was discontinued.

Brevard C.A.R.E.S. ED Report

Ms. Pellegrino reported the following:

- The majority of May was spent writing the System of Care Expansion and Sustainability grant and due to a submission error C.A.R.E.S. was eliminated from the review process for the grant.
- During the month of the April The Child Abuse Prevention Task force was able to raise \$500.00 through the Squid Lips fund raiser, the banquet drew over 200 community partners where a very powerful video was shown that included a C.A.R.E.S. staff member sharing life challenges and successes.
- Ms. Pellegrino will be traveling to Virginia May 19-20 with John Burek, the Executive Director from PLL, to present the Parenting with Love and Limits program at the National Health and Human Services Summit.

Family Allies ED Report

Mr. Bucher's board report was posted to the BFP Board Portal for members to review in advance.

Mr. Smith asked about Mr. Bucher's absence. Ms. Betting reported the Board of Directors decided during the April 25th Board Strategic Planning session that staff would no longer attend board meetings and therefore she asked Mr. Bucher not to attend.

ACTION ITEM: Ms. Betting asked that an agenda item be added for the next board meeting to discuss the board's decision to limit who will attend board meetings.

Discussions ensued regarding staff retention, Family Allies' strategy to recruit case managers, low salaries and high automobile insurance costs.

ACTION ITEM: Mr. Scarpelli will look into the benefit over the cost of leasing vehicles.

ACTION ITEM: Effective July 1, Mr. Scarpelli will implement an Employee Retention Committee consisting of staff from across the family of agencies with representation from every tier level.

Consultant Board Report

As outlined in her consultant board report, Dr. Nellius informed the board on the following:

- Recapped the FFPSA Transition regarding early adopters and states that have requested one and two year delays and how that will affect BFP.
- Over the past 90 days there has been increased interest with the C.A.R.E.S. replication. During the months of February through May most of her time was focused on conducting an analysis of the NCFIE current status and obligations along with capacity building, outreach, prospecting, and retooling existing processes.
- She reported the Pasco and Pinellas Eckerd C.A.R.E.S. Special Appropriation request was not approved.
- The Hillsborough C.A.R.E.S. site if approved will be funded by Hillsboro County as part of a 2.9 million-dollar funding request made to the County by Eckerd. The NCFIE received notification of plans to proceed and participated in a pre-implementation planning call on May 15th. The anticipated funding is \$143,285 with a projected launch July 1, 2019.
- A grant application has been submitted to the Duke Foundation to fund the North Carolina C.A.R.E.S. replication. This was done in partnership with Thompson Family Focus. Thompson expressed interest in proceeding with a pilot whether Duke funded the project or not and a call to discuss pre-implementation activities is scheduled for Friday May 24th.
- NCFIE was awarded a \$73,517 grant funded by the CBCIH child welfare behavioral and medical health plan managed by Embrace Family. The funds will be used to replicate the ResWrap model to expedite the step down of children in congregate care.
- Shelby County, Tennessee expressed their intent to implement the CARES Model. In conversing with the CEO, it appears the size and scope of the initial implementation site would mirror the Volusia/Flagler CARES. pilot.
- She then reviewed her report for the processes to launch CARES, the projected revenue and residual fees for FY 2019-20.

Discussions then ensued regarding the infostructure and staffing for the NCFIE.

Mr. Smith announced The NCFIE is in need of a Board Chair.

Financials

Mr. Carlson referred to the April 30, 2019 Statement of Revenues and Expenditures and reported the following:

- BFP received unused IV-E dollars that may be used as unrestricted state funds in support of the Agency's funding gaps.
- The Department will fully fund the adoption subsidy.

Mr. Carlson reported the agency will end the year with a small surplus.

Legislative Update

Mr. Carlson reported that Senate Bill 124 was supported by a local delegate. The bill added language to combine dependency and delinquency cases which will allow the crossover flow of communication between the two.

Family Allies Prospective Board Members

Ms. Betting displayed Ms. Mable Williams resume on the overhead projector and reported she has been an employee for the family of agencies for many years and has since retired from Family Allies. Family Allies Board of Directors have approved her to serve on the board and Ms. Betting is looking for BFP Board approval.

Discussions then ensued regarding time restrictions in place that may limit staff from volunteering. Mr. Carlson shared there are no restriction for a volunteer role.

Motion: Mr. Cramp moved to approve Ms. Mable Williams to serve on the Family Allies Board of Directors. This was seconded by Mr. Doddy and the motion passed unanimously.

The members then made the following motions:

Motion: Mr. Cramp motioned to dissolve the Board Reorganization Subcommittee. This was seconded by Ms. Wright and the motion passed unanimously.

Motion: Mr. Doddy moved to ratify the BFP By-laws to reflect the appointment of subsidiary Board Chairs As follows: The Board of Directors shall appoint or elect one (1) director who will serve as Board Chair. This was seconded by Ms. Betting and the motion passed unanimously.

Motion: Mr. Doddy moved to ratify the BFP By-laws to reflect Board Chairs from Subsidiary Boards will serve as a director on the member Board of Directors. This was seconded by Ms. Betting and the motion passed unanimously.

Motion: Ms. Bandish moved to ratify the BFP By-laws to strike the Secretary Officer position. This was seconded by Ms. Betting and the motion passed unanimously.

Motion: Ms. Wright moved to ratify the C.A.R.E.S. By-laws to reflect the appointment of subsidiary Board Chairs As follows: The Board of Directors shall appoint or elect one (1) director who will serve as Board Chair. This was seconded by Ms. Betting and the motion passed unanimously.

Motion: Ms. Wright moved to ratify the C.A.R.E.S. By-laws to reflect Board Chairs from Subsidiary Boards will serve as a director on the member Board of Directors. This was seconded by Ms. Betting and the motion passed unanimously.

Motion: Mr. Cramp moved to ratify the Family Allies By-laws to reflect the appointment of subsidiary Board Chairs As follows: The Board of Directors shall appoint or elect one (1) director who will serve as Board Chair. This was seconded by Ms. Betting and the motion passed unanimously.

Motion: Mr. Cramp moved to ratify the Family Allies By-laws to reflect Board Chairs from Subsidiary Boards will serve as a director on the member Board of Directors. This was seconded by Ms. Betting and the motion passed unanimously.

Motion: Mr. Doddy moved to ratify the NCFIE By-laws to reflect the appointment of subsidiary Board Chairs As follows: The Board of Directors shall appoint or elect one (1) director who will serve as Board Chair. This was seconded by Ms. Betting and the motion passed unanimously.

Motion: Mr. Doddy moved to ratify the NCFIE By-laws to reflect Board Chairs from Subsidiary Boards will serve as a director on the member Board of Directors. This was seconded by Ms. Betting and the motion passed unanimously.

Motion: Ms. Wright moved to approve BFP GOV011: Ratify BFP Executive Director reports to CEO and Board Members are to submit a Conflict of Interest form Annually. This was seconded by Ms. Betting and the motion passed unanimously.

Motion: Ms. Wright moved to approve BFP GOV002: Ratify I also understand that I could be held personally liable for failure to disclose a conflict of interest in which an improper personal benefit is derived or which violates the law. This was seconded by Ms. Betting and the motion passed unanimously.

Motion: Mr. Cramp moved to approve NCFIE GOV002: Ratify I also understand that I could be held personally liable for failure to disclose a conflict of interest in which an improper personal benefit is derived or which violates the law.. This was seconded by Ms. Betting and the motion passed unanimously.

Motion: Mr. Cramp moved to approve Family Allies GOV011: Ratify However, as long as any particular delegation is in place, the Board will respect and support the Executive Director's choices. This was seconded by Mr. Doddy and the motion passed unanimously.

Motion: Ms. Wright moved to approve Family Allies GOV002 Ratify I also understand that I could be held personally liable for failure to disclose a conflict of interest in which an improper personal benefit is derived or which violates the law. This was seconded by Ms. Bandish and the motion passed unanimously.

Motion: Mr. Doddy moved to approve CARES GOV BC1000: Ratify I also understand that I could be held personally liable for failure to disclose a conflict of interest in which an improper personal benefit is derived or which violates the law. This was seconded by Ms. Wright and the motion passed unanimously.

Old Business

Board Risk Management Subcommittee:

Ms. Loftus was not in attendance.

Board Marketing and Donor Relations Subcommittee

Ms. Wright reported the committee is working on a couple of projects: Renovate and revamp the CARES Website and develop the Family Allies website using a vendor to connect common resources across the family of agencies. BFP is looking to procure a vendor to harmonize the platform content for all three organizations.

The committee has been collaborating with Mr. Carlson and Ms. Boynton to help describe how the family of agencies work together to serve the community.

The committee has been working with Ms. Boynton to ramp up the donor relations approach by using tools, available resources, along with revising and standardizing the donation process; to include the agency's thank you methods.

The committee is also working to develop road map to create a donation plan to target the different types of donors.

Mr. Smith reviewed the Annual Board Fund Raising Goal worksheet and Ms. Wright explained how the tool is used to measure the board participation rate and the amount of pledges received against the collective goal established by the Board in January 2019. Ms. Wright then reminded board members that some grant applications require 100% board participation and do not rely so much the amount of money collected. She ended by reporting that the Marketing and Donor Relations subcommittee is working on toolkits to help with fund raising efforts.

Mr. Carlson then reported on Strategic Plan Goal 8: Partnership/Resources

Operate and manage a comprehensive, community-based System of Care for abused, abandoned, and neglected children and their families.

- Prepare a community awareness and outreach program to Increase public involvement and investment in child safety
- Continue volunteer outreach efforts to targeted audiences.
- Enhance communications through traditional & social media
- Craft a community message to explain the mission, vision and needs of the system of care
- Train volunteer board members, staff, providers, foster parents, consumers, and youth as to giving presentations
- Expand outreach to key sectors including schools, healthcare, law enforcement, first responders, businesses, employers, professional & civic groups, community organizations, and others
- Identify and target schools with highest BFP enrollments to improve educational outcomes and school transitions for children in care
- Increase and expand alternative forms of funding:
 - Maximize Medicaid billing



- Evidence Based Practice Marketing for replication
- Present annual funding requests to local delegation/legislature"

A question was raised regarding the requirements to disburse Pack and Plays. Ms. Pellegrino explained the trainings, requirements, and processes for the program.

Public Comments

Mr. Rodgers reported C.A.R.E.S. is holding a fundraiser at the Beef O'Brady's located on the corner of Lake Washington and Wickham Road scheduled on June 19. 10% of all meal proceeds will be donated to back to C.A.R.E.S.

ACTION ITEM: Ms. DeGennaro will send an Outlook invite to Board Members.

A question was raised concerning the status on the Opioid Law Suite and Mr. Smith clarified that the Board Risk Management Subcommittee continues to track the status and no new action has been taken to date.

Motion: Ms. Betting motioned to adjourn. This was seconded by Ms. Bandish and the motion passed unanimously.

Respectfully Submitted,

Laurie Anna DeGennaro
Board Liaison

Approved by the Brevard Family Partnership Board of Directors on July 25, 2019.