



BOARD OF DIRECTORS MEETING

March 25, 2021

Minutes

Meeting held by Teleconference Due to COVID-19 Restrictions

Attendees: Ms. Ruth Long, Board Vice Chair, Mr. Eric Austin, Board Treasurer, Mr. Rob Cramp, Mr. Dan Rodgers, Mr. Carlos Assemany, Ms. Jean Bandish, Mr. Storm Doddy, Dr. Rosanna Malbran, and Ms. Sky Beard

Members Absent: Ms. Barb Loftus, Board Chair,

Others in Attendance: Mr. Phil Scarpelli, CEO, Ms. Laurie-Anna DeGennaro, Board Liaison, Ms. Kelly Swartz, Chief Legal Officer, Mr. Don Johnson, Chief Financial Officer, Ms. Tracy Pellegrino, ED NCFIE, Ms. Katie Guemple, ED Family Allies, Kathryn Parker, ED Brevard C.A.R.E.S., Ms. Jessica Walker, DCF

Ms. Long, opened the meeting, welcomed, and thanked everyone for attending the March 25, 2021 Board of Directors Meeting.

Motion: Mr. Cramp moved to approve the March 25, 2021 Agenda. This was seconded by Ms. Bandish and the motion passed unanimously.

Ms. Long reminded members that if anyone had a real or perceived conflict of interest or a business relationship between two board members to please reach out to Ms. DeGennaro for a Conflict-of-Interest form. None were disclosed.

Public Comments: No public comments were expressed.

Motion: Ms. Bandish moved to approve the February 25, 2021 Board Meeting Minutes. This was seconded by Mr. Cramp and the motion passed unanimously.

CONSENT AGENDA

The BFP and C.A.R.E.S. Board Reports were posted to the BFP Board Portal for review in advance of the meeting. No comments were expressed during the review period.

Motion: Mr. Rodgers moved to approve the BFP and C.A.R.E.S Board Reports under the consent agenda. This was seconded by Mr. Cramp and the motion passed unanimously.

CEO BOARD REPORT

The CEO Board report was posted to the BFP Board Portal for review in advance of the meeting. No comments were expressed during the review period. Mr. Scarpelli reviewed his report as presented and noted the following:

- Mr. Scarpelli commended Board Members for committing 2.5 hours of their time monthly in support of Brevard Family Partnership and the Family of Agencies.
- Mr. Scarpelli commended, Ms. Anna Kesic, CEO IMPOWER and her team for once again exceeding the 2020 DCF adoption goals.
- Mr. Scarpelli announced Ms. Julie Boynton's resignation. The agency is looking for her replacement with an expertise in art design and social media.
- BFP is preplanning for the DCF Invitation to Negotiate (ITN) contract and has engaged an independent contractor to assist with coordination of the lengthy and complex process.

NCFIE BOARD REPORT

The NCFIE Board report was posted to the BFP Board portal for members to review in advance of the meeting. No comments were expressed during the review period. Ms. Pellegrino provided an overview of her report as presented. She noted the following:

- Due to the volume of applications and a new highly competitive funding source, NCFIE was not chosen for the UPSWING grant. The Center will continue to seek future funding opportunities.
- The application submitted to the Administration for Children Youth and Families and the Children's Bureau for the Kinship Support and Foster Care Services is pending a decision.

BOARD COMMITTEE REPORTS

Board Executive Committee: Ms. Long, Vice Chair reported the committee did not meet in the month of March.

Board Finance Committee: The Financials and Supplemental Narratives were posted to the BFP Board Portal for members to review in advance of the meeting. No comments were made during the review period. Mr. Austin shared there is no change in the agencies financial position to report. Mr. Scarpelli was pleased to reveal the adoption subsidy will be fully funded by DCF.

Board Risk Management Committee: Mr. Doddy, Chair reported the committee meets bi-monthly and the next meeting is scheduled for April 8.

Board Marketing and Philanthropy Committee: Mr. Cramp, Chair reported the following updates:

- Rock Paper continues to work on the C.A.R.E.S. website, with an April 12 launch date.
- The golf tournament at Duran Golf Club is scheduled for September 28, pending their board's approval.
- Northrup Grumman held a fundraiser issuing 200 angels at Christmas and all donations go to BFP.
- BFP has entered into a preliminary agreement for an Over-the-Edge gold fundraiser to be held in March 2022. At this event, individuals raise funds to rappel down buildings.

BFP Foundation Board:

- Mr. Assemany, Chair reported the foundation met and is developing the mission statement to encompass the Family of Agencies vision and mission.
- The first major event is scheduled at the Duran Golf Club on September 28 pending their board approval. The members will be putting together marketing materials and a presentation for the event.
- The Gala is scheduled to launch in November. Mr. Scarpelli and Mr. Carlson will provide the contact list for sponsorships. The intent is to reach out to the community at large, including up to the Governor.

9:14 Ms. Sky Beard left the meeting.

Mr. Scarpelli shared he will be reaching out to Inesperity concerning the 2020 follow up part 2 of the Strategic Planning Session for April 2021.

Discussions ensued regarding the vaccines administered through the Health Department and Ms. Parker reported the last day to get the vaccine is Friday, March 26. Ms. Parker confirmed 80% of staff have been vaccinated.

Motion: Mr. Doddy moved to adjourn. This was seconded by Mr. Cramp and the motion passed unanimously.

Respectfully Submitted,

Laurie-Anna DeGennaro
Board Liaison

Approved by the Brevard Family Partnership Board of Directors on April 22, 2021