



BOARD OF DIRECTORS ANNUAL RETREAT  
January 27, 2022  
Minutes

**Attendees:** Ms. Barb Loftus, Board Chair, Ms. Ruth Long, Board Vice Chair, Mr. Dan Rodgers, Mr. Carlos Assemany, Dr. Rosanna Malbran, Mr. Storm Doddy

**Absent Members:** Ms. Sky Beard, Mr. Eric Austin, Board Treasurer

**Others in Attendance:** Mr. Phil Scarpelli, CEO, Ms. Laurie-Anna DeGennaro, Board Liaison, Dr. Valerie Holmes, VP and Chief Operations Officer Mr. Don Johnson, Chief Financial Officer, Kathryn Parker, ED Brevard C.A.R.E.S., Mr. Jim Moody, Rollins College

Opening Remarks.

Mr. Scarpelli welcomed and thanked everyone for attending the January 27, 2022 Annual Board Retreat. He commended the board for their dedication and commitment to Brevard Family Partnership's vision and mission to serve the children and families of Brevard.

2021 Board Accomplishments and objectives.

The 2021 Board Accomplishments and Objectives were posted to the BFP Portal for review in advance of the meeting. No comments were expressed during the review period. Ms. Loftus provided an overview as presented and noted the following:

- For year 2021 the CEO had five goals and objectives set by the Board of Directors. She commended the CEO for significantly exceeding his goals. Most notable was the 1617% Increase in grants and contracts.
- The Board Self-Assessment showed a decline from previous years. She noted opportunities for improvement:
  - Board Recruitment:
    - Members that represent the diversity of the community
    - Members with the backgrounds to provide needed subject matter expertise (legal, social services, mental health, finance/banking, fundraising)
  - Board Development:
    - Improved orientation/training
    - Focus on Outreach and Philanthropic Initiatives
    - Advocacy and ambassadorship
  - Governance
    - Specific support of CEO objectives throughout year
    - Encouraging specific initiatives (e.g., 'Road to Autonomy' and affordable housing)
    - Particularly in the areas of Mission and Purpose, Board Activity and Members

Ms. Loftus then introduced Mr. Jim Moody of Rollins college who facilitated the Board Development discussions.

Board Development Presentation

The Board Development presentation was posted to the BFP Portal for review in advance of the meeting. No comments were expressed during the review period. Mr. Moody then reviewed Board Development Sessions Modules 1 Thrive with Good Governance Practices, 2 Expand our Culture of Philanthropy and 3 Capture Excellence through Committees.

Mr. Moody spoke about the board purpose and the three elements of Board Members role and responsibilities:

Set the Organizational Direction and Align with the Vision, Mission and Values:

- Intentionally invite organizations within the community to board meetings
  - Veterans; Patrick Air Force Base is located in Brevard County

- Providers and those who are affected by the funding and allocation of funds
- Celebrate and reflect on accomplishments from 2003 to present
- Continue forward planning for the future

Discussions ensued regarding the opportunities to locate the gaps within the system of care and implement improvements for focus needs:

- Youth aging out of foster care; improve transitional care
- Prepare youth to transition from dependent to independent living
- Housing needs for all; no exclusions.

Provide oversight

- Focus on outcomes; tell the stories that drive the mission
- Is the budget in alignment with strategies
  - Review each Position: Is it driving the mission, is it community driven and compliant with succession planning
  - Board Governance Board and Subsidiary Board virus Advisory council

Ensure necessary resources

- Market BFP Family of agencies through public announcements: Prevention and Diversion trainings and Case Management Trainings, etc.
- Promote Hope and Promise through viable programs that are proven
- Message should be with less words and more pictures

Discussions ensued regarding the structure of the BFP Governance Board and its subsidiary boards. The BFP Board is the Governance Board for Family Allies, NCFIE and the BFP Foundation. The Brevard C.A.R.E.S. board acts as an advisory board in that all decisions made at the subsidiary level are rolled up to the BFP for approval. To align with the organizational structure, Members agreed that the BFP Board will serve as the Brevard C.A.R.E.S. governance board and Brevard C.A.R.E.S. Board will serve as an advisory council with the advisory council Chair to serve on the BFP Governance Board of Directors. The motion will be presented to the full board in February.

Members then discussed advisory council members will serve on at least one BFP Board Committee to maintain cross communication between the family of agencies mission and vision.

12:00 The Board Development session and retreat ended.

Respectfully Submitted,

Laurie-Anna DeGennaro  
Board Liaison

Approved by the Brevard Family Partnership Board of Directors on February 24, 2022.