



GOVERNANCE BOARD OF DIRECTORS MEETING
December 14, 2023
Minutes

Board members in person: Mr. Dan Rodgers, Board Chair, Storm Doddy, Board Vice Chair Mr. Sean Kostelnik Community Member, Ms. Stephanie Larkin, Community Member,

Members attendance via Zoom: Mr. Eric Austin, Board Treasurer, Mr. David Hill, Community Member,

Absent Members: Mr. Rick Ely, Community Member, Bishop Merton Clark, Community Member, Ms. Felicia Prince, Community Member, Ms. Jennifer Muntz, Community Member

Presenters In Person: Dr. Valerie Holmes, Vice President and COO, Mr. Christopher Goncalo, Director of Contracts and Compliance

Public Guests in Person: Ms. Rebeca Melik, ED Brevard C.A.R.E.S., Ms. Kathryn Parker, ED NCFIE, Ms. Vanessa Skyrmes, CCO, Ms. Kelly Swartz, CLO

Public Guests via Zoom: Ms. Jessica Walker, DCF Contract Manager

Others Attendance in Person: Mr. Phil Scarpelli, President and CEO, Ms. Laurie-Anna DeGennaro, Board Liaison, Ms. Katie Guemple, ED Family Allies

Mr. Rodgers welcomed all in attendance. He then asked all to stand for the Pledge of Allegiance to the Flag.

Mr. Rodgers then asked for all to state their names for the record beginning with board members present to include the President and CEO and Board Liaison, then board members online, then Family Allies, Presenters in person, then public guests in person, then online.

Motion: Mr. Kostelnik moved to approve the December 14, 2023 Agenda. This was seconded by Ms. Larkin and without further discussions, the motion passed.

Mr. Rodgers reminded members that if anyone had a real or perceived conflict of interest or a business relationship between two board members to please reach out to Ms. DeGennaro for a Conflict-of-Interest form. None were disclosed.

Public Comments: Mr. Rodgers reported public comments are limited to one minute per attendee for a combined total of three minutes and comments must be specific to agenda items. No public comments were expressed.

Motion: Ms. Larkin moved to approve the September 28, 2023 BFP Governance Board Meeting minutes. This was seconded by Mr. Kostelnik and without further discussions, the motion passed.

Board Presentations

Contract Monitoring Executive Summary

The Contract Monitoring Executive Summary was posted to the BFP Board portal in advance of the meeting. No comments were expressed during the review period. Mr. Goncalo provided an overview of the Executive Summary as presented.

Discussions ensued regarding Crosswinds Youth Services for young adults in Independent Living. Mr. Goncalo noted Crosswinds has a difficult time getting youth who are in the Postsecondary Education Services and Support (PESS) program to remit proof of enrollment and their grades. The young adult will receive a letter informing them that they will be removed from the program if they do not meet the activities required for eligibility. Ms. Guemple added some children
December 14, 2023 BFP Board Meeting Minutes

need more help than others. Typically, the case manager will monitor the young adults through their social media activities.

Board Chair Announcements

Mr. Rodgers provided the following announcements:

Annual Forms Due to Laurie-Anna DeGennaro by December 28, 2023

- Affidavit of Good Moral Character
- Conflict of Interest Form
- Ethics Acknowledgement

Board Self-Assessment

- Due to Laurie-Anna DeGennaro by December 28, 2023

Annual Board Retreat/Board Business Meeting/Strategic Planning Session

- Date: January 25, 2024 Rescheduled to May 23, 2024

Consent Agenda

The BFP Board Report, Family Allies Board Report, Brevard C.A.R.E.S. Board Report, NCFIE Board Report, and the DCF Contract Measures/Board Data Report were posted to the BFP Board Portal in advance of the board meeting. No comments were expressed during the review period.

Motion: Mr. Doddy moved to approve the BFP Board Report, Family Allies Board Report, Brevard C.A.R.E.S. Board Report, NCFIE Board Report, and the DCF Contract Measures/Board Data Report as presented under the Consent Agenda. This was seconded by Ms. Larkin and without further discussions, the motion passed.

Action Items: None to Review

President and CEO Board Report

The President and CEO Board Report was posted to the BFP Board Portal in advance of the board meeting. No comments were expressed during the review period. Mr. Scarpelli provided an overview of the board report as presented and he highlighted the following:

- The board officers and he have decided to move the January 25, 2024 Annual Board Retreat/Board Business Meeting to May 23, 2024 in alignment with the ITN announcement and the strategic planning process.

Discussions ensued regarding the adoption ceremony. Ms. Swartz reported, between 11 families, 19 children were adopted into their forever homes. She noted that some families do not wish to attend the public ceremony, but all have gone through the adoption process. Members shared their experiences and expressed that the event is heartwarming and offers a special opportunity to see firsthand what the agency does.

Insperty Renewal Contract

The Insperty Renewal Contract was posted to the BFP Board Portal in advance of the board meeting. No comments were expressed during the review period.

Mr. Scarpelli reported he has re-negotiated the renewal for the Professional Employer Organization agreement with Insperty, successfully preventing an increase in the cost of healthcare to the Family of Agencies workforce. He asked the board to entertain a motion for approval.

Motion: Mr. Doddy move to approve the Insperty Renewal Contract as presented. This was seconded by Mr. Kostelnik and without further discussions, the motion passed.

BOARD COMMITTEE REPORTS

Board Executive Committee: Mr. Rodgers, Committee Chair reported the committee has not met and he has nothing new to report.

Board Finance Committee: The October FY 2023-2024 Family of Agencies Financials and Supplemental Narrative were posted to the BFP portal for review in advance of the meeting. No comments were expressed during the review Period.

Mr. Rodgers noted the financials and supplemental narrative should have been reviewed in advance of the meeting and asked for a motion if there were no questions.

Motion: Ms. Larkin moved to approved the October FY 2023-2024 Family of Agencies Financials and Supplemental Narrative as presented. This was seconded by Mr. Doddy and without further discussions, the motion passed.

Board Risk Management Committee: Mr. Doddy, Committee Chair reported the committee met in June and November and there are no risks to report. He shared there are 12 circuits in the ITN. DCF will make their decision by April 15, 2024 and the new service contracts will commence July 1, 2024; which is the start of the new fiscal year.

Board Recruitment Committee: Mr. Rodgers, Committee Chair reported the committee did not meet this month.

Board Marketing Committee: Ms. Larkin, Committee Chair reported there are two events scheduled: November 13th – Celebration of Adoption and December 11th – 20th – Holiday Gift Drive. She shared due to budget constraints and the political environment the agency is no longer pursuing a marketing contract with Raise a Child or Journey for Josiah, both organizations support the LBGTQ+ community. The agency will continue to support this demographic locally. She then shared the committee is reviewing a potential podcast to provide trainings and support for local foster parents. The committee has requested a business plan/model with the price points.

Q4 22-23 (April, May, June) Strategic Work Plan and Q1 23-24 (July, Aug, Sept.) Strategic Work Plan

The Q4 22-23 and Q1 23-24 Strategic Work Plan updates were posted to the BFP Board Portal in advance of the board meeting. No comments were expressed during the review period. Dr. Holmes provided an overview of the Strategic Workplans as presented.

Motion: The meeting adjourned by consensus.

Respectfully Submitted,

Laurie-Anna DeGennaro
Board Liaison

Approved by the BFP Governance Board of Directors on March 28, 2024