



GOVERNANCE BOARD OF DIRECTORS MEETING
March 28, 2024
Minutes

Board members in person:, Mr. Storm Doddy, Board Vice Chair Mr. Sean Kostelnik Community Member

Members attendance via Zoom: Mr. Eric Austin, Board Treasurer, Mr. David Hill, Community Member, Mr. Rick Ely, Community Member

Absent Members: Mr. Dan Rodgers, Board Chair, Bishop Merton Clark, Community Member, Ms. Felicia Prince, Community Member, Ms. Jennifer Muntz, Community Member, Ms. Stephanie Larkin, Community Member,

Public Guests in Person: Mr. Donald Johnson, CFO, Ms. Kathryn Parker, ED NCFIE, Ms. Kelly Swartz, CLO

Public Guests via Zoom: Ms. Jessica Walker, DCF Contract Manager, Ms. Phebe Whalen, Ms. Maria Nistri

Others Attendance in Person: Mr. Phil Scarpelli, President and CEO, Ms. Laurie-Anna DeGennaro, Board Liaison

Mr. Doddy welcomed all in attendance. He then asked all to stand for the Pledge of Allegiance to the Flag.

Mr. Doddy then asked for all to state their names for the record beginning with board members present to include the President and CEO and Board Liaison, then board members online, then public guests in person, then online.

Motion: Mr. Kostelnik moved to approve the December 14, 2023 Agenda. This was seconded by Mr. Austin and without further discussions, the motion passed.

Mr. Doddy reminded members that if anyone had a real or perceived conflict of interest or a business relationship between two board members to please reach out to Ms. DeGennaro for a Conflict-of-Interest form. None were disclosed.

Public Comments: Mr. Doddy reported public comments are limited to one minute per attendee for a combined total of three minutes and comments must be specific to agenda items. No public comments were expressed.

Motion: Mr. David Hill moved to approve the December 14, 2023 BFP Governance Board Meeting minutes. This was seconded by Mr. Austin and without further discussions, the motion passed.

Motion: Mr. David Hill moved to approve the March 14, 2024 Special Governance Board Meeting minutes. This was seconded by Mr. Kostelnik and without further discussions, the motion passed.

Mr. Doddy made the following announcements:

- 9:00 – 10:30 am BFP Governance Board of Directors Meeting
- 10:30 Adjourn BFP Governance Board of Directors Meeting

Closed to the public

- 10:30-10:45 am NCFIE Board Meeting
- 10:45 – 11:00 am BFP Foundation Board Meeting

Annual Pledge Forms

- Pledge forms due to Laurie-Anna DeGennaro today

Recurring Business

Action Items: None to Review

President and CEO Board Report

The President and CEO Board Report was posted to the BFP Board Portal in advance of the board meeting. No comments were expressed during the review period. Mr. Scarpelli provided an overview of the board report as presented and he highlighted the following:

- Mr. Scarpelli shared the board gathering was a nice event and he thanked those members who attended.
- Mr. Scarpelli provided an overview of the new contract transition and shared the DCF meetings/Town Halls have been effective. He commended the transition team and DCF for working collaboratively to shift into a single system of care, using one mission to implement best practices, with a focus on safety.
- The contract language and financing discussions for the four county system of care are currently in review.

BOARD COMMITTEE REPORTS

Board Executive Committee: Mr. Doddy reported the committee did not meet in March.

Board Finance Committee: The Q'2 2023-2024 Quarterly Review (Oct. Nov. Dec.) Family of Agencies Financials and Supplemental Narrative were posted to the BFP portal for review in advance of the meeting. No comments were expressed during the review Period.

Mr. Austin, reported the committee meets quarterly via zoom to perform a deep dive review of the financials

Motion: Mr. Austin moved to approve the Q'2 2023-2024 (Oct. Nov. Dec.) Family of Agencies Financials and Supplemental Narrative as presented. This was seconded by Mr. Kostelnik and without further discussions, the motion passed.

Board Risk Management Committee: Mr. Doddy asked members to consider appointing Ms. Jennifer Muntz to Committee Vice Chair and Mr. David Hill as a community members.

Motion: Mr. Kostelnik moved to appoint Ms. Jennifer Muntz as the Board Risk Committee Vice Chair and Mr. David Hill for a seat on the committee as a community members. This was seconded by Mr. Austin and without further discussions, the motion passed.

Board Recruitment Committee: Mr. Kostelnik reported the Foundation Advisory Board has a strong list of five candidates and he and the vice chair will conduct the preliminary interviews.

Board Marketing Committee: Mr. Kostelnik reported the committee met and reviewed the Social Media Data Analytics. Mr. Scarpelli added he is especially exited about introducing Pod Casts on social media platforms. Ms. Swartz noted 9 family adoptions will be held today at 1:30.

New Business

Board Annual Calendar

The Board Annual Calander was posted to the BFP portal for review in advance of the meeting. No comments were expressed during the review Period.

Motion: Mr. Ely moved to approve the Board Annual Calendar as presented. This was seconded by Mr. Kostelnik and without further discussions, the motion passed.



Mr. Scarpelli would like to add Board Activities and Events to the Boards Portal. He would also like to add discussions board membership rolls, responsibilities and outcomes to the Strategic Planning session scheduled for May.

Board Self-Evaluation

The Board Self-Evaluation was posted to the BFP portal for review in advance of the meeting. No comments were expressed during the review period.

Discussions ensued regarding the high turnover in board membership. Overall, members were pleased with the report results.

Motion: Mr. Hill moved to approve the Board Self-Evaluation as presented. This was seconded by Mr. Austin and without further discussions, the motion passed.

Board Annual Contribution Report

The Board Annual Contribution report was posted to the BFP portal for review in advance of the meeting. No comments were expressed during the review period.

Discussions ensued regarding board member participation and the need for all members to contribute in support of state and grant funding. Members inquired on the goal set in 2023. Ms. DeGennaro reported there was no goal set for 2023.

Mr. Scarpelli noted the goal should be hardy and attainable and the size of the board dictates a relative ratio. Mr. Scarpelli would like to add this on the agenda for the Strategic Planning Session scheduled in May.

Annual Review of Bylaws and Board Governance Policies

The BFP, NCFIE, BFP Foundation Bylaws, GOV007 CEO Appraisal Process, GOV011 Governance Model, GOV012 Human Subject Research, GOV012A Human Subject Research Procedure, GOV013 Nepotism. GOV016 Long-Term and Short-Term Strategic Planning Process, GOV017 Environmental Conservation, GOV203 Risk Management policies were posted to the BFP portal for review in advance of the meeting. No comments were expressed during the review period.

Motion: Mr. Kostelnik moved to approve the BFP, NCFIE, BFP Foundation Bylaws, GOV007 CEO Appraisal Process, GOV011 Governance Model, GOV012 Human Subject Research, GOV012A Human Subject Research Procedure, GOV013 Nepotism. GOV016 Long-Term and Short-Term Strategic Planning Process, GOV017 Environmental Conservation, GOV203 Risk Management policies as presented. This was seconded by Mr. Austin and without further discussions, the motion passed.

Motion: Mr. Austin moved to adjourn, This was seconded by Mr. Hill

Respectfully Submitted,

Laurie-Anna DeGennaro
Board Liaison

Approved by the Family Partnerships of Central Florida Governance Board of Directors on May 23, 2024.