



BREVARD | ORANGE | OSCEOLA | SEMINOLE

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GOVERNANCE BOARD MEETING
May 22, 2025
Minutes

Board members in person: Mr. Eric Austin Board Chair, Mr. David Hill Treasurer, Mr. Dan Rodgers Emeritus Board Chair, Ms. Jennifer Muntz Director

Board Members Absent: Ms. Stephanie Larkin Director

Others Attendance in Person: Mr. Phil Scarpelli, President and CEO, Ms. Laurie-Anna DeGennaro, Board Liaison

Board Guests Present: Dr. Valerie Holmes Vice President and COO, Mr. Don Johnson Chief Financial Officer, Ms. Stacy Peacock Chief Administrative Officer, Mr. Tonny Harris, Community Guest

Online Board Guests: Ms. Verricka (V) Lamb-DCF Contract Manager, Ms. Kristi Gray, DCF, Ms. Traci Klinkbeil, DCF

Mr. Austin welcomed all in attendance and asked to stand for the Pledge of Allegiance.

Mr. Austin then asked for all to state their names for the record beginning with board members in person to include the President and CEO, Board Liaison, guests in person, then online.

Motion: Mr. Rodgers moved to approve the May 22, 2025, Agenda. This was seconded by Mr. Hill and without further discussion the motion passed.

Mr. Austin reminded members that if anyone had a real or perceived conflict of interest or a business relationship between two board members to please reach out to Ms. DeGennaro for a Conflict-of-Interest form. None were disclosed.

Public Comments: Mr. Austin reported public comments are limited to one minute per attendee for a combined total of three minutes and comments must be specific to agenda items. No public comments were expressed.

Motion: Ms. Muntz moved to approve the April 24, 2025, Board Meeting minutes. This was seconded by Mr. Hill and without further discussion the motion passed.

Consent Agenda

The CEO Board Report, the DCF Contract Measures, along with the April Financials, were posted to the Board Portal in advance of the meeting. No Comments were expressed during the review period.

Motion: Mr. Rodgers moved to approve the CEO Board Report, the DCF Contract measures and the April Financials as presented under the Consent Agenda. This was seconded by Mr. Hill and without further discussion the motion passed.

New Business

Board Recruitment Committee Charter and Board Risk Committee Charter

The Board Recruitment Committee and Board Risk Committee Charters were posted to the Board Portal in advance of the meeting. No Comments were expressed during the review period.

Mr. Austin noted to the board since the Board Recruitment Committee and Board Risk Committee Charters were posted to the Board Portal in advance of the Governance Board meeting for directors to review, he would like to ask the Board to entertain a motion to approve them without further review.

Motion: Ms. Muntz moved to approve the Board Recruitment Committee Charter and Board Risk Committee Charter with the recommended changes as presented on the Board Portal. This was seconded by Mr. Hill and without further discussion the motion passed.

Board Governance Policies

GOV002 Conflict-of-Interest, GOV012 Human Subject Research, GOV012A Human Subject Research Procedure, GOV013 Nepotism, GOV016 Long-Term and Short-Term Strategic Planning, GOV017 Environmental Conservation, GOV202 Internal Controls, and GOV203 Risk Management were posted to the Board Portal in advance of the meeting. No comments were expressed during the review period.

Mr. Austin noted to the board since the Governance Policies were posted to the Board Portal in advance of the Governance Board meeting for directors to review, he would like to ask the Board to entertain a motion to approve them without further review.

Motion: Mr. Hill moved to approve GOV002 Conflict-of-Interest, GOV012 Human Subject Research, GOV012A Human Subject Research Procedure, GOV013 Nepotism, GOV016 Long-Term and Short-Term Strategic Planning, GOV017 Environmental Conservation, GOV202 Internal Controls, GOV203 Risk Management with the recommended changes as presented on the Board Portal. This was seconded by Bishop Clark and without further discussion the motion passed.

Board Recruitment Committee

Mr. Rodgers, Board Committee Chair reported the committee met to review Ms. Jennifer Muntz' request to serve as the Secretary of the Governance Board of Directors. Mr. Rodgers noted her cover letter and resume were reviewed and with her vast experience, particularly in Governance, along with meeting the recruitment requirements, she will be a good fit for the position. He added, as an officer of the Governance Board, she will also serve on the Board Executive Committee.

Motion: Mr. Rodgers motioned to appoint Ms. Jennifer Muntz to serve as the Secretary of the Governance Board, and to serve as the Secretary of the Board Executive Committee. This was seconded by Mr. Hill and without further discussion the motion passed.

Ms. Muntz expressed her appreciation for her appointment to serve as the Secretary. She is looking forward to the new board restructure and the new energy and insight she brings to the table.

Mr. Scarpelli asked to adjourn the Governance Board meeting to engage in board restructure and recruitment discussions.

Motion: Mr. Rodgers motioned to adjourn. This was seconded by Mr. Hill.

Respectfully Submitted,

Laurie-Anna DeGennaro
Board Liaison

Approved by the Family Partnerships of Central Florida Governance Board of Directors on June 26, 2025.