Family Partnerships of Central Florida
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GOVERNANCE BOARD MEETING
June 26, 2025
Minutes

Board members in person: Mr. Eric Austin Board Chair, Mr. David Hill Treasurer, Mr. Dan Rodgers Emeritus Board Chair, Ms. Jennifer Muntz, Secretary, Ms. Stephanie Larkin, Director

Board Members Online: Bishop Merton Clark

Others Attendance in Person: Mr. Phil Scarpelli, President and CEO, Ms. Laurie-Anna DeGennaro, Board Liaison

Board Guests Present: Dr. Valerie Holmes Vice President and COO, Mr. Don Johnson Chief Financial Officer, Ms. Stacy Peacock Chief Administrative Officer, Mr. John Hubbard, Chief Legal Officer, Bryon Culbert, Director of Public Relations and Communications

Board Guests online: Ms. Traci Klinkbeil, DCF

Mr. Austin welcomed all in attendance and asked to stand for the Pledge of Allegiance.

Mr. Austin then asked for all to state their names for the record beginning with board members in person and online to include the President and CEO, Board Liaison, guests in person, then online.

Motion: Mr. Hill moved to approve the June 26, 2025 Agenda. This was seconded by Ms. Larkin and without further discussion the motion passed.

Mr. Austin reminded members that if anyone had a real or perceived conflict of interest or a business relationship between two board members to please reach out to Ms. DeGennaro for a Conflict-of-Interest form. None were disclosed.

Public Comments: Mr. Austin reported public comments are limited to one minute per attendee for a combined total of three minutes and comments must be specific to agenda items. No public comments were expressed.

Motion: Ms. Muntz moved to approve the May 22, 2025, Board Meeting minutes. This was seconded by Mr. Rodgers and without further discussion the motion passed.

Mr. Scarpelli welcomed Bryan Culbert to the team as the Director of Public Relations and Communications. Mr. Culbert shared he comes from Washington State, bringing over 20 years of experience in aerospace, government, and emerging technologies His expertise spans from brand advancement, media and public relations, marketing, storytelling, event management, to executive communications. Mr. Scarpelli added in his new role, Mr. Culbert will lead efforts to strengthen the agency's brand and reputation through strategic communications, proactive media campaigns, and media relations. He will also support key areas such as promoting Youth Services and Foster Parenting with creative content, including a monthly newsletter.

<u>2025-2026 Budget</u>
The 2025-2026 Budget, Supplemental Narrative, 2025-2026 Salary Administration Plan and HR2501 Total Compensation and Benefits were posted to the Board Portal in advance of the meeting. No Comments were expressed during the review period. Using the Supplemental Narrative, Mr. Johnson presented the budget and noted the following:

- Compliance: The performance bond was received and in place.
- He Commended the Chiefs for meeting weekly to maximize efficiencies and landing with a balanced budget.
- The Lead Agency has not received Schedule of Funds for FY26 but working from our most recent projection of DCF Revenue as communicated through Amendment #6 of our contract GJ514.
- Having 11 months of operation now under our belts in our inaugural year of operating as a 4-county entity, the budget we bring forward has made significant strides in building a reflective budget that strategically manages limited resources while balancing competing needs to the best of our abilities.
- DCF requires Affirmation of Board Approval of Fiscal Year 2025-2026 Operating Budget. The letter has been prepared and ready for the Board Chair's signature.

Motion: Mr. Rodgers moved to approve the 2025-2026 Budget and Supplemental Narrative as presented. This was seconded by Ms. Larkin and without further discussion the motion passed.

The board commended Mr. Johnson for doing an excellent job incorporating the four counties into a balanced budget.

Consent Agenda

The CEO Board Report, the DCF Contract Measures, along with the May Financials, Supplemental Documents to the 2025-2026 Budget: HR 2501 Total Compensation and Benefits and 2025-2026 Salary Administration Plan were posted to the Board Portal in advance of the meeting. No Comments were expressed during the review period.

Motion: Mr. Hill moved to approve the CEO Board Report, the DCF Contract measures and the May Financials, Supplemental Documents to the 2025-2026 Budget: HR 2501 Total Compensation and Benefits and 2025-2026 Salary Administration Plan as presented under the Consent Agenda. This was seconded by Mr. Rodgers and without further discussion the motion passed.

New Business

Board Governance Policies

GOV004 Succession Plan, GOV008 External Communication, GOV010 Board Self-Assessment & Strategic Planning, GOV018 Crisis Communication, GOV204 Investment Management, GOV205 Fundraising Management, GOV209 Settlement Authority, GOV210 Behavior Support and Management were posted to the Board Portal in advance of the meeting. No comments were expressed during the review period.

Mr. Austin noted to the board since the Governance Policies were posted to the Board Portal in advance of the Governance Board meeting for the directors to review, he would like to ask the Board to entertain a motion to approve them without further review.

Motion: Ms. Munz moved to approve GOV004 Succession Plan**,** GOV008 External Communication**,** GOV010 Board Self-Assessment & Strategic Planning**,** GOV018 Crisis Communication**,** GOV204 Investment Management**,** GOV205 Fundraising Management**,** GOV209 Settlement Authority**,** GOV210 Behavior Support and Management with the recommended changes as presented on the Board Portal. This was seconded by Mr. Hill and without further discussion the motion passed.

Family Partnerships Foundation/Advisory Board

Mr. Scarpelli informed the Board that both Mr. Sean Kostelnik, Formerly the Foundation Advisory Board Chair and Mr. Rick Ely, Advisory board Director have requested to be on sabbatical for personal reasons.

He noted Ms. Kristen Johnson is serving on the Foundation Board Advisory Board as the Vice Chair and he would like to nominate her to serve as the Foundation Vice Chair and to serve on the Governance Board as the director representing the Foundation Advisory Board.

Mr. Scarpelli noted that Mr. Tonny Harris is a prospective Board Candidate for the Family Partnerships Foundation Advisory Board. Mr. Rodgers confirmed that Board Recruitment Committee will hold a meeting to begin the first steps to onboarding Mr. Harris.

Board Members reviewed the FPOCF Bylaws and discussions ensued regarding Section 4.03. Election and Term. The Board of Directors shall be elected or appointed as follows:

a. Each county represented in a countywide service contract with the Corporation for child protection and child welfare services will have an equal number of director positions on the Board of Directors. The director positions for each county will be based on the total number of counties listed in the service contract(s). Each county will have no more than four Directors and not to exceed nineteen (19) directors. The seven Brevard County Board of Directors elected prior to the amendment date of these bylaws will be reduced through attrition.

Members would like to hold off on adding Ms. Johnson to the Governance Board until the restructuring is finalized. Ms. DeGennaro clarified that the Family Partnerships Foundation is a 501 (c) 3 with its own Bylaws and is not a Community Advisory Board Serving the Governance Board. The Chair of the Foundation Advisory Board is to sit on the Governance Board of Directors to share information back to the Foundation Advisory Board. Members decided to approve Ms. Johnson to serve as the Chair of the Foundation and table her appointment to the Governance Board.

Mr. Scarpelli agreed to postpone Ms. Johnsons appointment to the Governance Board until finalizing the Governance and Community Advisory Boards restructure.

Members then requested an Organizational Chart illustrating FPOCF to its subsidiaries: Family Partnerships Foundation, and NCFIE, the Governance Board Structure and its community advisory board per county.

Mr. Scarpelli reminded directors that Insperity is facilitating a focus group on July 14 to look at the four-county advisory board structure and how they roll up to the Governance Board. Attendees include CARES Community Advisory Board members, Foster Parents, community representatives, and legislative lobbyist Robby Vogan, along with a few selected staff.

Motion: Mr. Hill moved to approve Ms. Johnson to serve on the Family Partnerships Advisory Board as the Chair and table her appointment to the Governance Board after further review. This was seconded by Ms. Larkin and without further discussion the motion passed.

Discussions ensued regarding the Directors not able to access the Board Portal to review documents. Ms. DeGennaro will work with IT to resolve the issue.

Motion: Mr. Hill motioned to adjourn. This was seconded by Ms. Larkin.

Respectfully Submitted,

Laurie-Anna DeGennaro
Board Liaison

Approved by the Family Partnerships of Central Florida Governance Board of Directors on August 28, 2025.