

FAMILY PARTNERSIPS OF CENTRAL FLORIDA

POLICY

Series:	Board Governance	COA: GOV 2, 5, 6 CFOP: N/A
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Procedure Name: Board Committees and Auxiliary Board
Procedure Number GOV003
Reviewed Date: 9/18/2025
Revision Date: 9/25/2025
Effective Date: 4/20/2006

Applicable to: Family Partnerships of Central Florida (FPOCF) Board of Directors and
Family Partnerships of Central Florida Family of Agencies Executive Staff

SUBJECT: Board Committees and Auxiliary Boards

PURPOSE: The purpose of this policy is to outline the protocol surrounding the recruitment and guidelines of board committees and committee members

References: GOV011 Governance Model

POLICY:

In an effort to broaden community exposure and solicit support from local business constituents and community volunteers, Family Partnerships of Central Florida (FPOCF) may institute the establishment of an auxiliary board and open committee membership to volunteers. The auxiliary board and board committee volunteers are intended to support an increase in public awareness and community engagement and to solicit and broaden the agencies donor base, both monetarily and through community service.

The overall role of board governance is critical in the oversight and decision making of Family Partnerships of Central Florida. Whereas an advisory group and/or community volunteers via an auxiliary board and expanded board committee membership may compliment the effectiveness of the official, or formal, Governance Board of Directors as it works to carry out a specific, complex, major roles and initiatives under the direction of the FPOCF Governance Board of Directors and President and Chief Executive Officer in accordance with the mission, vision and purpose of Family Partnerships of Central Florida.

The Family Partnerships of Central Florida auxiliary board and board committee volunteers will be a compilation of individuals who bring unique knowledge and skills, which complement the knowledge and existing skills of the governance board directors and staff in order to achieve the goals and objectives of the organization more effectively.

The auxiliary board and board committee members will not have formal authority to govern the organization, that is, the auxiliary board and board committee members cannot issue directives, which must be followed. Rather, the auxiliary board and board committee members act as service agents to assist in the achievement of the objectives of the organization.

The auxiliary board and board committee members, like governance boards of directors, should have a chair that drives organization and development of the advisory group. The auxiliary board

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chair and board committee chairs will be a governance board appointed designee who will serve as the point of contact between the advisory group and the FPOCF Governance Board of Directors.

The auxiliary board and board committee will develop a charter to outline the following:

- Section 1: Purpose, Committee, Resources and Expenses
- Section 2: Membership, Meetings and Delegation of Authority

The Charter will be presented to and approved by the Family Partnerships of Central Florida Governance Board of Directors.

Implementation

Auxiliary Board and board committee members will be solicited through recommendation of the executive staff, board directors and through personal contact made to appropriate parties identified by board directors or President and Chief Executive Officer.

Board Committees

Board Committees will be presented to and approved by the Family Partnerships of Central Florida Governance Board of Directors and will exist for the purpose of aligning with the strategic plan of Family Partnerships of Central Florida Governance Board and carrying out a specific function to achieve the goals set forth. The goals of the committee should be closely aligned with achieving the strategic goals of the agency.

Committees may include but are not limited to:

- Capital Campaigns/Event Planning (ad hoc)
- Board Recruitment
- Philanthropy
- Risk Management
- Finance/Audit
- Board Executive Committee

Approved by Family Partnerships of Central Florida Governance Board of Directors on September 25, 2025.

AS APPROVED BY THE BOARD OF
DIRECTORS:



ERIC AUSTIN
Board Chair

Signature Date: 10/3/2025

BY DIRECTION OF THE PRESIDENT AND
CHIEF EXECUTIVE OFFICER:



PHILIP J. SCARFELLI
President and Chief Executive Officer
Family Partnerships of Central Florida

Signature Date: 10/06/2025