



**Family Partnerships
of Central Florida**

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**BOARD MEETING
March 26, 2026
Minutes**

Board Directors in person: Mr. David Hill Treasurer, Mr. Dan Rodgers Emeritus Board Chair, Ms. Jennifer (Muntz) Rothblatt Secretary, Bishop Merton Clark Director, Ms. Stephanie Larkin Director

Board Director online: Kristen Johnson, Foundation Board Chair/FPOCF Board Director

Board Director absent: Mr. Eric Austin, Board Chair

Others Attendance in Person: Mr. Phil Scarpelli, President and Chief Executive Officer, Ms. Laurie-Anna DeGennaro, Board Liaison

Board Guests Present: Dr. Valerie Holmes VP and COO, Mr. Don Johnson CFO, Ms. Stacy Peacock, CAO, Mr. John Hubbard, CLO, Ms. Julie Renna, Executive Assistant to the CEO, Mr. Justin Cabral, Auditor MK Associates, Ms. Michelle Barth, Auditor MK Associates,

Board Guests online: Ms. Kristin Gray DCF and Ms. Tracy Klinkbeil DCF joined online at 9:30 am

Mr. Hill opened the meeting at 9:15 am, welcomed all in attendance and asked to stand for the Pledge of Allegiance.

Mr. Hill then asked everyone to state their names for the record beginning with board directors in person and online to include the President and CEO, Board Liaison, then guests in person and online.

Mr. Scarpelli introduced his Executive Assistant Ms. Julie Henna and noted she will be assisting the board subsequent to Ms. DeGennaro's retirement.

House Keeping: Ms. Rothblatt reminded board directors of their roles and Governance responsibilities under the Carver Governance Policy and standard meeting practices under Roberts Rules of Order; not to overtalk each other with limited personal opinions outside of the agenda.

Motion: Mr. Rodgers moved to approve the March 26, 2026 Agenda. This was seconded by Ms. Larkin and without further discussion the motion passed.

Mr. Hill reminded directors that if anyone had a real or perceived conflict of interest or a business relationship between two board directors to please reach out to Ms. DeGennaro for a Conflict-of-Interest form. None were disclosed.

Public Comments: Mr. Hill reported public comments are limited to one minute per attendee for a combined total of three minutes and comments must be specific to agenda items. No public comments were expressed.

Motion: Ms. Rothblatt moved to approve the February 26, 2026 Board Meeting minutes. This was seconded by Ms. Larkin and without further discussion the motion passed.

Bishop Clark joined the meeting in person at 9:30 am

FYE June 30, 2025 Audit

The FYE June 30, 2025 Audit was posted to the board portal in advance of the meeting. No comments were expressed during the review period.

Ms. Michelle Barth provided an overview of the audit as presented. She noted the following:

- The Audit resulted in a clean report with no findings.
- The organization maintained its status as a low-risk auditee, a designation held by only two-thirds of organizations undergoing single audits.
- The 990 is in with the tax department for completion.

Mr. Scarpelli spoke about the strategic reengineering of facilities and operations to maximize resources. He noted the agency is working toward reducing eight facilities down to nearly half that number to reinvest the cost savings into services, along with Improvements in stepping children down to less restrictive care resulting in significantly reduced out-of-home care costs.

Motion: Mr. Rodgers moved to approve the FYE 2025 audit as presented. This was seconded by Ms. Rothblatt and without further discussion the motion passed.

Board Trainings

Mr. Hill reminded board directors of the following trainings and their due dates:

DCF Annual Mandatory Training (SB 7089)

- Posted to the Board Portal
- Attestation Due March 27, 2026

Sunshine Health

- Posted to the Board Portal
- Attestation Due March 23, 2026

Board Orientation COA GOV 4

Ms. Rothblatt facilitated part 2 of the Orientation Board Training and reviewed the table of contents and documents that are part of the new board member orientation:

- Discuss / Review TOC
 - Board Roster
 - FOA Organization Chart
 - Board of Directors Annual Calendar
- DCF Contract and Amendment
- Cost Allocation Plan
- Board Committee Roster

Unfinished Business

Mr. Hill noted that the NCFIE presentation and board recruitment discussions have been deferred to the April 23, 2026 board meeting. Ms. DeGennaro added that Mr. Austin confirmed he supports the same reporting structure for NCFIE as the Family Partnership Foundation and its separate legal entity relationship to FPOCF.

New Business

Governance Policies

GOV002 Conflict of Interest, GOV011 Governance Model, GOV012 Human Subject Research, GOV012A Human Subject Research Procedure, GOV019 Election of Officers, GOV201 Signatory Authority and CEO Job Description were posted to the board portal in advance of the meeting. No comments were addressed during the review period. Ms. Rothblatt noted that the policies have been reviewed by the Board Executive Committee and the Chief Legal Officer. Board Directors then proceeded to review each policy as presented.

Discussions ensued regarding the several policy revisions intended to clarify the relationship between the three independent entities that replaced the former family of agencies structure.

Directors approved GOV002 Conflict of Interest, GOV012 Human Subject Research, GOV012A Human Subject Research Procedure, GOV019 Election of Officers and deferred GOV011 Governance Model, GOV 201 Signature Authority, and the CEO Job Description to the Board Executive Committee for review to clarify subsidiary reporting structures.

GOV011 Governance Model, GOV 201 Signature Authority, CEO Job Description

GOV011 Governance Model and CEO Job Description: Ms. Rothblatt expressed concerns that current drafts might blur the lines by suggesting the CEO reports to three separate boards, which could create a redundant and inefficient governance structure. She suggested a subcommittee be formed to evaluate the reporting structure and the CEO job description to ensure clarity across the 501(c)(3) entities. Ms. DeGennaro clarified that the FPOCF Board Executive Committee is charged with review of policies and the CEO's performance; a subcommittee may not be needed.

GOV 201 Signature Authority

Section: Contract Authority

Paragraph 6:

Discussions focused on that the Executive Director of The National Center for Innovation and Excellence is authorized to sign contracts and associated amendments with FPOCF.

Mr. Hubbard pointed out the following sentence appears to be in direct conflict with the first sentence in paragraph 6:

The President and Chief Executive Officer remains the signatory authority for contracts between FPOCF, The National Center for Innovation and Excellence, the Family Partnerships Foundation and all subcontractors.

Motion: Ms. Larkin moved to approve GOV002 Conflict of Interest, GOV012 Human Subject Research, GOV012A Human Subject Research Procedure, GOV019 Election of Officers with the recommended changes as presented and defer GOV011 Governance Model, GOV201 Signature Authority, and the CEO Job Description for further review. This was seconded by Mr. Rodgers and without further discussion the motion passed.

ACTION ITEM: The Board Executive Committee will review GOV011 Governance Model, GOV201 Signature Authority, and the CEO Job Description at their next meeting.

ACTION ITEM: Ms. Rothblatt suggested the FPOCF Board meet 30 minutes prior to the board meeting without the CEO, Board Liaison, staff and guest to discuss the structure between FPOCF, NCFIE and the

Family Partnerships Foundation. Ms. DeGennaro suggested meeting after the FPOCF board meeting since discussions will be regarding the subsidiary entities that are not mandated by Florida Sunshine Laws.

Board Committee Reports

Board Recruitment Committee

Mr. Rodgers shared that Attorney Tracy Newman, formerly a CARES Director, has requested to serve on the Board Recruitment Committee. Mr. Rodgers endorses her participation.

Directors revisited the ongoing discussion regarding moving former CARES Community Advisory Committee (CAB) directors to the Foundation board to better align with their community outreach and prevention goals. Mr. Scarpelli confirmed that he consulted with the former CARES directors concerning where they would like to serve since the FPOCF Board has decided to eliminate the CAB structure. Ms. Larkin added, before becoming a FPOCF Board Director, she had served on the Board Marketing Committee as a community member with no voting rights. She noted she was able to add her area of marketing expertise to the committee. She added she supports having the community serve on board committees.

ACTION ITEM: Mr. Scarpelli will contact the CARES individuals to determine their interest in transitioning to the Foundation Board or serving on the FPOCF Board.

Motion: Ms. Larkin moved to appoint Attorney Tracy Newman to serve as a non-voting member to the Board Recruitment Committee. This was seconded by Bishop Clark without further discussion the motion passed.

Consent Agenda

The CEO Board Report, DCF Contract Measures for January and February Financials and Supplemental Narrative were posted to the board portal in advance of the meeting. No comments were expressed during the seven-day review period.

Motion: Mr. Rodgers moved to approve the consent agenda as presented. This was seconded by Ms. Larkin and without further discussion, the motion passed.

Strategic Planning and Operational Transition

The board initiated a dialogue regarding the future focus of board meetings and the physical relocation of the headquarters.

- The next board meeting is scheduled for April 23, 2026, and will be held at the new Rio Mar facility (Central Care Center).
- The new site is currently being renovated and is expected to be completed before the April FPOCF board meeting.
- The board agreed to display individual director photographs at the new facility to maintain professional standards.

The board then concentrated on evaluating a shift in meeting structure:

Focus more on high-level strategy and philanthropy

- Mr. Scarpelli and Ms. Rothblatt then discussed whether the regular attendance of all Chief-level staff is necessary for every meeting: Does it create an unintentional focus on operational details rather than Governance? Board directors are split on this decision.

- The Board agreed to hold a closed session (excluding the President and Chief Executive Officer, Board Liaison, and staff) to discuss board governance practices, including meeting structure, the role of staff participation, and opportunities to strengthen the Board's strategic and external engagement.
- Mr. Scarpelli noted fundraising efforts for the annual golf tournament are exceeding historical benchmarks.

Events

Directors reviewed the events page. Ms. DeGennaro shared April is Child Abuse Prevention month, and the events listed are co-hosted by FPOCF and the Child Abuse Prevention Task Force (CAPT)

Motion: Ms. Larkin moved to adjourn. This was seconded by Ms. Rothblatt.

Respectfully Submitted,

Laurie-Anna DeGennaro
Board Liaison

Approved by the Family Partnerships of Central Florida Board of Directors on April 23, 2026.